

Name :-

Address :-

Date :-

Superintendent,
Employees' Provident Fund Department,
Central Bank of Sri Lanka,
Colombo 01.

Dear Sir,

Requesting EPF Balance Confirmation Letter for Applying Visa

I , , holder of passport No. is hereby request you to issue me an EPF Balance Confirmation Letter for undermentioned member numbers for applying Visa in(country).

Required category	Documents submitted herewith (*along with copies)
<input type="checkbox"/> Own	<input type="checkbox"/> NIC <input type="checkbox"/> Passport
<input type="checkbox"/> Fund declaration for Spouse	<input type="checkbox"/> NIC (member) <input type="checkbox"/> Passport (Spouse) <input type="checkbox"/> Marriage certificate
<input type="checkbox"/> Fund declaration for Child	<input type="checkbox"/> NIC (member) <input type="checkbox"/> Passport (Child) <input type="checkbox"/> Birth certificate (Child)
<input type="checkbox"/> Other	

	Employer No.	Member No.	"B" Card Submitted/ Not Submitted		Employer No.	Member No.	"B" Card Submitted/ Not Submitted
01.				06.			
02.				07.			
03.				08.			
04.				09.			
05.				10.			

I am hereby assured not to utilize the Balance Confirmation Letter issued by you for any other purpose except for the above specified purpose.

.....
(Signature of the member)

For Issuing Balance Confirmation Letter

Received the Balance Confirmation.

NIC No. -
Contact No. -
Email -

Signature -
Date -

(Please submit the NIC along with a copy)